



Presents

Implementing and Maintaining an Environmental Management System

Purpose:

This course addresses the question of how to develop an environmental management system (EMS) and the actions needed to implement it. Tools and techniques are developed, together with procedural and process information.

- What is an EMS?
- How to implement and maintain an EMS
- Identifying and managing environmental improvement actions
- Operational controls and emergency planning
- Training & communication
- Monitoring, measurement & report
- Auditing and management review
- Developing and maintaining EMS documentation
- Policy
- Procedure
- Cultural change and implementation and maintenance of an EMS
- Maintaining an EMS to achieve continual improvement
- Common Features of an EMS
- ISO 14001 in review

Day 1:

- Focus on the initial stages of implementation.

Day 2

- Consolidation of Day 1 using case studies, thus, giving critical insights into the implementation process in a variety of organizations are gained.

The course is complementary to Introduction to Environmental Issues & Concepts, Understanding ISO 14001 Specification and Understanding Environmental Risks & Performance Evaluation training courses, and is most appropriately taken after the introductory series.

The benefits

By the end of the course, participants should be able to:

1. Identify environmental aspects and impacts that create the baseline from which an environmental management system is created and developed
2. Recognize cultural change and management issues, which play a role in the implementation process.
3. Establish the initial steps that can be taken in developing the environmental management system
4. Develop skills in the preparation of written procedures and required documentation
5. Recognize the appropriate resources and capabilities necessary for maintaining the environmental management system.

Who should attend?

The course is ideal for:

- People involved in planning and/or coordinating the implementation process for a system addressing environmental issues.
- Personnel who have been assigned the task of establishing an environmental management system within an organization.
- Decision makers in the implementation process
- Those wanting more information from business that has undertaken the implementation process.

Date: **July 27th – 28th, 2009**

Time: **8:30am – 4:00pm**

Cost: **\$3,000.00 (VI)**

For further information, contact: Ms. Giselle Taylor

Premier Quality Services Limited

2 Century Drive, Trincity Industrial Estate, Macoya, Tunapuna

Tel. Nos.: 645-9268/9026. Fax: 645-8879

E-Mail: pqsl@ttbs.org.tt